Title I LEA-Level Parent and Family Engagement Policy

Chula Vista Elementary School District
2026-27

A copy of the Title I LEA-Level Parent and Family Engagement Policy will be provided by your child's school, upon request. Title I LEA-Level Parent and Family Engagement Policy may also be downloaded from the District's website: https://www.cvesd.org/parents/family-engagement

1.0 The local governing board of each local educational agency (LEA), or agency, receiving Title I, Part A funding shall establish and implement a written parent and family engagement policy and program. (California *Education Code* [*EC*] sections [§§] 11500-11504, 51101[b]; 20 United States Code [U.S.C.] § 6318[a][1], 6318[a][2])

1.1 Chula Vista Elementary School District has developed jointly with, agreed on with, and distributed to, parents and family members of participating children, an LEA-level written parent and family engagement policy. (20 U.S.C. § 6318[a][2]).])

Input is gathered through our District Advisory Council (DAC) and District English Learner Advisory Committee (DELAC). The Parent and Family Engagement Policy is distributed to families through the Annual Notification, mass communications systems, posted on the district's website, and available at the CVESD front office.

The LEA incorporates the parent and family engagement policy into the LEA level plan. (20 U.S.C. § 6312, 6318[a][2])

CVESD Local Control and Accountability Plan (LCAP) includes a goal that addresses improving and increasing equity initiatives for all families. Actions and strategies are also included in the LCAP Federal Addendum that addresses family engagement at the district and site level, including meaningful participation and opportunities to provide input on decisions.

To involve parents and family members in the Title I program at Chula Vista Elementary School District, the following practices have been established:

a) The LEA involves parents and family members in the joint development of the agency's plan, and in the development of support and improvement plans. (20 U.S.C. § 6318[a][2][A])

CVESD annually surveys families and educational partners to gather feedback about what is working and areas of improvement around the LCAP, the LCAP Federal Addendum, as well as school goals and actions on the School Plan for Student Achievement (SPSA). Educational Partner feedback is also gathered at school meetings, district and school parent advisory committee meetings, and through other means. The information gathered is used to revise the district's LCAP, the LCAP Federal Addendum, and the sites' SPSA. District and site level training on the LCAP and SPSAs are provided to support in the understanding of the purpose, goals, actions and expenditures of these plans. Trainings and tutorials are provided in a variety of formats for parents to access.

b) The LEA provides coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance. (20 U.S.C. § 6318[a][2][B])

District staff support site administrators in planning and implementing family engagement activities that support academics. Support includes Title I training and specific toolkits that provide resources to implement and conduct successful and effective engagement in School Site Council (SSC), English Learner Advisory Committee (ELAC), and DAC/DELAC. In collaboration with Instructional Services, the district provides workshops, both live and pre-recorded, that support families in knowing how to improve academic achievement for their student. Site level events such as Family Math and Family Reading Nights are encouraged, and support and resources for training materials can be requested. School specific family engagement activities are described in the school level Parent and Family Engagement Policy, School-Parent Compact, and included in the SPSA.

c) To the extent feasible and appropriate, the LEA coordinates and integrates Title I, Part A parent and family engagement strategies with parent and family engagement strategies of other relevant Federal, State, and local laws and programs. (20 U.S.C. § 6318[a][2][C])

Family engagement strategies and activities for all programs, including English Learners and Special Education, are integrated with those offered through Title I, Part A.

d) The LEA conducts, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served under Title I, Part A. (20 U.S.C. § 6318[a][2][D])

The district annually gathers input and feedback from educational partners through the LCAP survey, discussion forums, as well as site and district advisory committees to evaluate the effectiveness of the Parent and Family Engagement Policy.

The LEA identifies the following:

1. Barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). (20 U.S.C. § 6318[a][2][D][i])

Barriers to greater participation are addressed by providing child care, interpretation services, holding meetings at times convenient for families, offering virtual and hybrid options for engagement, providing pre-recorded presentations available online, and providing various forms of communication and reminders. CVESD ensures that

communication, information and participation is accessible to our family community, and when possible, a calendar or schedule of workshops and events are provided in advance so that families can plan accordingly.

2. The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers. (20 U.S.C. § 6318[a][2][D][ii])

CVESD provides information, resources, workshops and guidance to families to help them develop a partnership with the school and staff to support their child's learning, progress and well-being through CVESD University. Support is provided through DAC/DELAC general meetings, Parent Ambassador meetings, district and site level parent workshops, district level events, community partnerships, as well as our Family Resource Centers.

3. Strategies to support successful school and family interactions. (20 U.S.C. § 6318[a][2][D][iii])

To facilitate increased and effective school and family interactions, the district supports school sites in creating welcoming environments that include childcare, translation services, and incentives for family participation. The district shall support sites in marketing and advertising their events to further support increased engagement. Each site develops a School Level Parent and Family Engagement Policy and School-Parent Compact designed to meet the needs of their families. Schools may host events such as Back to School Night, Coffee with the Principal, family information nights, workshops, and other opportunities for families to engage with staff.The compact describes how families and school staff share the responsibility for improving student achievement and how the school and families will collaborate to assist students in achieving the state academic standards.

e) The LEA uses the findings of such evaluation in section 1.1(d) of the CE program instrument to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policy. (20 U.S.C. § 6318[a][2][E])

The district, with input from DAC/DELAC, annually evaluates the district's Parent and Family Engagement Policy and the results are used to design evidence-based strategies to improve family engagement and revise the policy as needed.

f) The LEA involves parents in activities of schools served under Title I, Part A to adequately represent the needs of the population served by such agencies for the purposes of developing, revising, and reviewing the parent and family engagement policy. (20 U.S.C. § 6318[a][2][F])

Each school elects parents to serve on the DAC/DELAC as site representatives and/or alternates. The DAC/DELAC, along with their site principals, attend monthly DAC/DELAC meetings to engage at a District level around topics relevant to the education of their children. The DAC/DELAC assists in the annual evaluation by providing input to develop, revise, and review the District Parent and Family Engagement Policy.

1.2 The LEA policy on parent and family engagement for all schools (including Title I and non-Title I) in the LEA shall be consistent with the following goals and purposes: (*EC* §§ 11502, 11504, 11506)

a) Engage parents and family members positively in their children's education by providing assistance and training on topics such as state academic standards and assessments to develop knowledge and skills to use at home to support their children's academic efforts at school and their children's development as responsible future members of our society. (*EC* § 11502[a])

DAC/DELAC engages parents of both Title I and non-Title I schools in presentations and discussions around topics such as Multilingual English Learner Services, Reclassification, and the Multilingual English Learner Master Plan. Additional topics may include how to access and interpret state and local assessment data such as CAASPP and ELPAC, the importance of attendance, how to support your child with Special Needs, and social-emotional learning.

b) Inform parents that they can directly affect the success of their children's learning, by providing parents with techniques and strategies that they may utilize to improve their children's academic success and to assist their children in learning at home. (*EC* § 11502[b])

Workshops at the district and site level may be based on surveys or a Needs Assessment and may focus on specific strategies and resources that families can utilize to support their child's success in areas such as attendance, academics, language development, social-emotional wellness, health and physical wellness, responsible use of social media and internet, fostering a growth mindset, and other parenting-related topics.

c) Build consistent and effective two-way communication between family members and the school so that parents and family members may know when and how to assist their children in support of classroom learning activities. (*EC* § 11502[c])

Each School Level Parent and Family Engagement Policy describes the specific ways the school maintains effective two-way communication between families and the school staff. All CVESD schools utilize mass communication (email, text, phone) as a consistent means to facilitate communication, and schools develop systems that work for their community to ensure that staff are accessible to families for the purpose of effective two-way communication regarding a child's educational progress. Strategies may include phone calls, email, virtual meetings, in-person meetings and forums. District and school websites are up to date with contact information and current events, meetings, and activities. The use of banners, site marquees, signage, flyers and bulletins are also encouraged and practiced to ensure that parents are aware and informed of District and site level family engagement events.

d) Train teachers, school administrators, specialized instructional support personnel, and other staff to communicate effectively with parents as equal partners. (*EC* § 11502[d])

District level leadership and site principals work with staff at the school level to ensure that communication and interaction with families is supportive and effective, including ensuring that parents are provided with directory of key staff to contact for specific inquiries.

e) Integrate and coordinate parent and family engagement activities with the local control and accountability plan (LCAP), as applicable, with other programs. (*EC* § 11502[e])

District level community events, DAC/DELAC, SSC, ELAC and other district level and site level parent engagement events support our LCAP which states that the district will continue to learn, reflect, and improve or increase equity initiatives for all students and families.

1.3 Parents and family members of children receiving Title I, Part A services shall be involved in the decisions regarding how funds reserved are allotted for parental involvement activities. (20 U.S.C. Section 6318[a][3][B])

CVESD ensures that Title I schools across the district hold their Annual Title I Parent Meeting at the beginning of the school year at multiple times. Parents and community members are also invited to participate in SSC where school improvement decisions are made relevant to the school's specific goals. Decisions about how to spend Title I, Part A Parent Participation funds are developed and approved by SSC. Title I, Part A Parent Participation funds must also support the school's overarching goals for student achievement.

1.4 Funds reserved by an LEA shall be used to carry out activities and strategies consistent with the LEA's parent and family engagement policy, including not less than one of the following: (20 U.S.C. § 6318[a][3][D])

a) Supporting schools and nonprofit organizations in providing professional development for LEA and school personnel regarding parent and family engagement strategies. (20 U.S.C. § 6318[a][3][D][i])
b) Supporting programs that reach parents and family members at home, in the community, and at school. (20 U.S.C. § 6318[a][3][D][ii])

c) Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members. (20 U.S.C. § 6318[a][3][D][iii])
d) Collaborating, or providing subgrants to schools to enable such schools to collaborate, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement. (20 U.S.C. § 6318[a][3][D][iv])
e) Engaging in any other activities and strategies that the LEA determines are appropriate and consistent with such agency's parent and family engagement policy. (20 U.S.C. § 6318[a][3][D][v])

Funds reserved by the district for family engagement activities are used to support the activities and strategies addressed in this policy.

**It may be helpful to include the parent and family engagement policy review in the annual review of the Local Control and Accountability Plan Federal Addendum.*
***The policy must be updated <u>periodically</u> to meet changing needs of parents and family members and the LEA. If the LEA has a process in place for involving parents and family members in planning and designing the school's programs, the LEA may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*